

LEASE POLICY:

As followers of Christ, we are called to proclaim the Gospel by word and action. We encourage our churches to connect their ministries to the communities in which they exist, to love and serve our neighbors as Christ loves us. We in the Church open our doors to those in need, serving them ourselves and often allowing local groups and organizations to use our facilities to broaden the services provided. The arrangements by which others use our space should be in the form of building use agreements or leases. Any such agreement for a term of one year or less may be executed without prior approval of the Property Committee or the Standing Committee, on the following conditions:

- a. That it is **not** automatically renewable at the end of its term;
- b. That the tenant has the minimum insurance required by the Church as shown in the building use agreement template contained in the Administration and Finance Handbook provided by the Bishop and Diocese of Colorado to cover the tenant and its use of the building and/or outdoor church space;
- c. That the tenant adds the Church and the Office of the Bishop as additional insureds;
- d. That the agreement may be terminated at the option of either party with sixty (60) days notice of such termination;
- e. That applicable personnel of the tenant complete Safe Church Training as appropriate if the landlord deems it necessary;
- f. That a fully executed copy of each such lease or building use agreement will be supplied to the Bishop at 1300 N. Washington St., Denver, CO, when it goes onto effect.