



Regional Missioner Job Description 2025

The Ministry of a Regional Missioner is:

1. To serve as a member of the Office of the Bishop's staff. In this role, the Regional Missioner's primary ministry is to represent and support the work of the Office of the Bishop to the people and congregations of each region and the diocese.
2. To serve as a pastoral link between the clergy and lay leaders of their region, the Standing Committee, and the Office of the Bishop.
3. To coordinate and provide oversight for regional administration, projects, initiatives, grants, and ministries.
4. To convene regional meetings representing the Office of the Bishop and to promote collegiality and partnerships.
5. To support, equip, and train leaders with an emphasis on lay leadership.
6. To encourage congregations to discern, support, and celebrate the work of the Holy Spirit in their communities by collaborating with potential community partners in service and outreach and to provide support to these efforts.

Specific Responsibilities include:

1. Maintaining regular contact with the clergy of their region, building and nurturing colleague/clergy relationships.
2. Working to support regular communication between the Office of the Bishop and clergy and lay leaders of their region.
3. Working with the Office of the Bishop to convene regular meetings with the Bishop, Canon for Mission & Operations, and other Canons.
4. Attending regular monthly meetings online with the Canon for Mission & Operations and other Regional Missioners;
5. Attending Office of the Bishop staff meetings once per calendar quarter in-person, or when necessary online. In these months, the regular monthly meeting is not held.
6. Providing a schedule of the Regional Missioner's activities to the Office of the Bishop, specifically to the Canon for Mission & Operations and to the Bishop's Executive Assistant.
7. Providing oversight of regional mission initiatives and ministries.
8. Providing oversight for regional administration and finances following regional guidelines.
9. Convening Regional meetings:

- Pre-Diocesan Annual Convention
- Regional Convocations for elections and budgeting
- Clericus gatherings
- Regional Executive Committees

10. Being present liturgically in the following ways:

- Regional Confirmations
- Diocesan Ordinations: be present if possible
- Diocesan Convention
- Celebrations of New Ministry within the region
- Attend the Bishop's congregational Sunday visitations in the region as able

11. Maintaining accountability to:

- Congregations
- the Canon for Mission & Operations, and
- the Bishop through the establishment of mutually agreed-upon goals, and review of those goals within the context of an annual evaluation.

12. Time Commitment and Compensation:

- The time commitment is anticipated to be approximately 12-15 hours per week, which may vary seasonally
- Regional Missioners receive a stipend for their work, and travel expenses are compensated