

## The Episcopal Church in Colorado

### Examples of Vestry Housing Allowance Resolutions

Resolutions such as these should be approved annually, before the start of the new year, and whenever changes are requested by the cleric.

Note: Items in *italics* or (parentheses) should be replaced by the actual names, dates, amounts, etc.

#### 1. For a cleric who lives in church-owned housing

The following resolution was duly adopted by the vestry of *St. Swithin's* at a regularly scheduled meeting held on *December 13, 2023*, a quorum being present:

Whereas, Section 107 of the Internal Revenue Code permits a minister of the gospel to exclude from gross income the rental value of a rectory furnished to *him/her/them* as part of *his/her/their* compensation, and a church-designated housing allowance paid to *him/her/them* as part of *his/her/their* compensation to the extent used for actual expenses incurred in maintaining the rectory; and

Whereas, *(name)* is compensated by *St. Swithin's* exclusively for services as a minister of the gospel; and

Whereas, *St. Swithin's* provides *(name)* with rent-free use of a church-owned rectory as compensation for services that *he/she/they* render(s) to the church in the exercise of his/her/their ministry; and

Whereas, *(name)* incurs expenses for living in church-provided housing; therefore it is hereby

Resolved, that the annual compensation paid to *(name)* for calendar year *2024* shall be *\$75,000*, of which *\$5,000* is hereby designated to be a housing allowance pursuant to Section 107 of the Internal Revenue Code, and it is further

Resolved, that the designation of *\$5,000* as a housing allowance shall apply to calendar year *2024* and all future years unless otherwise provided by the vestry.

#### 2. For clergy who provide (rent or own) their own home

The following resolution was duly adopted by the vestry of *St. Swithin's* at a regularly scheduled meeting held on *December 13, 2023*, a quorum being present:

Whereas, Section 107 of the Internal Revenue Code permits a minister of the gospel to exclude from gross income a church-designated allowance paid to *him/her/them* as part of *his/her/their* compensation to the extent used by *him/her/them* for actual expenses in owning or renting a home; and

Whereas, *(name)* is compensated by *St. Swithin's* exclusively for services as a minister of the gospel; and

Whereas, *St. Swithin's* does not provide *(name)* with a rectory, therefore, it is hereby

Resolved, that the total compensation paid to *(name)* for calendar year 2024 shall be \$75,000 of which \$15,000 is hereby designated to be a housing allowance; and it is further

Resolved that the designation of \$15,000 as a housing allowance shall apply to calendar year 2024 and all future years unless otherwise provided.