

131st Annual Convention of the Episcopal Diocese of Colorado

October 26-27, 2018

Rules of Convention

1. The Convention shall convene at 1:00 p.m. in the afternoon on Friday, October 26, 2018.
2. Subject to the Constitution and Canons of the Episcopal Diocese of Colorado, presence on that portion of the floor of the convention which is designated for discussion and voting is limited to deacons, priests, and bishops who are canonically resident in the Diocese; licensed clergy in charge of congregations granted seat and voice; Lay Delegates elected or appointed to represent parishes, missions, diocesan institutions, or special congregations; Lay Members of the Standing Committee; Lay Deputies to General Convention; Lay Regional Missioners and nonvoting visitors who have been granted seat and voice. Any alternate desiring to substitute for an absent Lay Delegate must notify the Secretary of Convention and receive the Secretary's approval before taking his/her seat.
3. Delegates desiring to address the Convention must do so from one of the microphones provided on the Convention floor.
4. When recognized by the Chair, the delegate shall identify himself or herself by name, congregation, and city.
5. No motion shall be debated, or shall be considered as before the Convention, unless seconded and, when required by the Chair, submitted to the Secretary in writing on a form provided.
6. Discussion on any question shall be limited to three (3) minutes by the proposer and two (2) minutes by additional speakers. Any amendment on any question shall be limited to three (3) minutes by the proposer and two minutes by additional speakers. Additional speakers shall be limited to three to speak in favor and three to speak against the issue. No delegate shall speak twice on the same question unless given specific permission by the Chair.
7. The Chair, without debate, shall decide all questions of order, but any delegate may appeal such decision. On appeal, no delegate shall speak more than once without express consent of the Convention. A two-thirds (2/3) vote is required to reverse the Chair's decision.
8. When a count is called for, the Chair may designate the use of red and green cards for counting purposes.
9. Voting by written ballot, voice, the use of red/green cards or otherwise, is subject to the Constitution and Canons of the Episcopal Diocese of Colorado and limited to deacons, priests, and bishops canonically resident in the diocese; Lay Delegates elected to represent parishes, missions, diocesan institutions, or special congregations; Lay Members of the Standing Committee; Lay Deputies to General Convention; Lay Regional Missioners and Members of the clergy of the Evangelical Lutheran Church in America who serve a congregation of the Diocese of Colorado.

10. The Secretary of Convention must approve distribution of any printed material not included in the Convention packet. Leafleting and other distributions to delegates' seats on the Convention floor are specifically prohibited.

All submissions must meet the following criteria:
 - a. 600 hard copies (minimum 12pt) for general distribution
 - b. A PDF (Portable Data Format) file of the above for inclusion in the electronic record of Convention and for distribution to those who need that form.
 - c. 20 Large Print copies (minimum 18pt).
11. There will be no nominations from the floor of Convention. All nominees must submit a digital photograph and biographical information not later than 4:00pm Friday, September 21, 2018 (except for General Convention Deputy nominations which had an earlier deadline). All submissions shall conform to the *Guidelines for Submissions to Convention* published by the Secretary of Convention.
12. Candidates in uncontested elections may be elected by voice vote. This includes multi-seat elections where the number of candidates does not exceed the number of seats to be filled.
13. A simple majority of valid ballots cast [in each Order, when required] shall be sufficient for election.
14. When procedure is not otherwise covered by the Constitution and Canons of the General Convention or of the Diocese of Colorado, or these Rules of Convention, *Robert's Rules of Order, Revised* shall prevail.
15. A proposal to table will not be voted on until one person on each side of the main issue is given the opportunity to speak.
16. The Chair of Convention may call for prayer at any time during deliberations.
17. Any of the above rules may be suspended by a two-thirds (2/3) vote.