



CHRIST CHURCH DENVER

Job Title: Director, Youth and Young Adults

FLSA Status: Full-time, Exempt

Department: Christian Formation

Salary: Market competitive compensation dependent upon talent, skill, and experience

Reports to: Director, Christian Formation

Position Summary: This position provides ministry leadership for individuals of the Junior High, Senior High, college, and other younger adult ages of the church. The Director is responsible for recruiting and developing an engaged team of volunteer leaders, infusing passion and vision for the ministries. The Director also organizes and oversees all related curriculum, programs, and activities, growing the reach of the ministry beyond the church walls. As an important part of the job, the Director fosters strong connections with the young people for mentoring and discipleship while maintaining effective communication with parents and church leadership.

Position Responsibilities:

Team Development:

- Recruit and train a team of adult lay leaders to help develop strategies and activities, interact directly with students and young adults, and contribute to the spiritual growth and development of the individuals.
- Identify leadership potential in the young people and provide opportunities for leadership activities.
- Create and encourage a welcoming, inclusive, and caring atmosphere for everyone from the church and the community.
- Foster a team spirit with other church staff, the Vestry, and parents as applicable.

Program Development

- Plan, organize, and oversee overall programming to ensure a balance of development in spirit, mind, body, character, and social fun.
- Develop, lead, and oversee creative, intentional Sunday morning curriculum.
- Develop, lead, and oversee fun yet challenging Wednesday evening youth programs.
- Provide leadership resources and oversee the young adult groups such as LIFT.
- Develop, lead, and oversee ministry on the University of Denver campus.
- Plan and lead the groups in both spiritual and social outreach functions in the community.
- Plan and lead special events or services such as those around special holidays like Christmas and Easter.
- As needed, plan and lead special activities such as retreats and mission trips.

Mentoring and Discipleship

- Actively foster an environment of age-appropriate mentoring, discipleship, and biblical study through both small group and large group interactions.
- Develop a mentoring program linking interested and promising individuals with strong Christian leaders for discipleship training, biblical study, prayer, and life coaching.
- Meet and counsel individuals as needed.
- Maintain ongoing contact with the young people through social media
- Have a consistent presence in the lives of youth at schools, sporting activities, and other events as much as possible.
- Participate with youth through the confirmation process.

Administrative Management

- Participate in the budget process with intent and intelligence.
- Operate programs within acceptable budget parameters.
- Coordinate with the Communications Director as needed for ongoing and ad-hoc communication needs.
- Develop and maintain proficiency in the use of the church management software application.
- Conduct or contribute to various levels of staff meetings.
- Fully use tools on the church's web site, software, and other social media for group communications.
- Develop ways to help reach out, track, and communicate with newcomers.
- Learn and adhere to operational and financial policies, procedures, and practices.
- Follow Diocesan safety guidelines and ensure safe practices in all youth activities.

Essential Knowledge and Skills

- Minimum 5 years of youth and young adult ministry experience.
- Outstanding people skills.
- Strong leadership and staff development skills.
- Demonstrated giftedness in youth and young adult relations.
- Ability to teach scripture and biblical concepts within an age-appropriate setting.
- Strong organizational ability.
- Excellent verbal and written communication skills.
- Ability to prioritize multiple projects and activities while meeting deadlines.
- Personal initiative; creativity; and innovative thinking.
- Skills in developing and implementing ministry strategies for the personal growth and development of young people.
- Ability to lead or foster worship and musical praise within groups.
- Wisdom to know how and when to set boundaries to protect individuals and the integrity of programs and Christ Church.

Personal Qualifications:

- Christian character that reflects and embodies Christian values
- Service-oriented attitude of assisting and serving others
- Professional and pleasant attitude
- Teachable nature and humility balanced with confidence and assertiveness
- Ability to pass background checks

Education or Formal Training:

- Minimum Bachelors Degree in ministry related field; Masters Degree or pursuit of Masters Degree preferred.

Work Environment/Physical Activities: Church environment the majority of time; a plethora of outdoor activities throughout the year.

Job descriptions are not intended, and should not be construed, to be exhaustive lists of all responsibilities, skills, efforts or working conditions associated with a job. They are meant to be accurate reflections of the principal job elements essential for making fair pay decisions.