



Position Description: Missioner for Faith Formation

Reporting to the Bishop of The Episcopal Church in Colorado, the Missioner for Faith Formation is responsible for providing resources and implementing programs that effectively equip leaders for the work of evangelism, basic Christian catechesis, and substantive ongoing formation and discipleship for people of all ages.

Specific Position Responsibilities

- **Lead Formation & Discipleship Resource Development**
 - Create, evaluate, and curate resources and programs to encourage and equip leaders of all ages across the diocese.
 - Coordinate, sponsor, and lead faith formation events such as seasonal retreats, trainings, and workshops across the diocese.
 - Build offerings that strengthen our capacity to be evangelists at the local level.
 - Oversee the Director of Children and Youth Ministry, to equip future generations of the church through programmatic coordination and training; Godly Play, Quest retreats, YES (Young Episcopalians in Service), and Family/Intergenerational Ministries.
 - Oversee the recruitment, planning, and coordination of Colorado Youth Leadership Initiative (COYLI).
 - Oversee website content and seasonal materials related to faith formation and coordinate promotion of content with the Director of Communications.

- **Provide Diocesan Faith Formation Leadership**
 - Actively seek input from leadership around the diocese, including clergy, faith formation leaders, and regional missioners, to make sure faith formation resources and programs are effective and relevant.
 - Oversee development and execution of Diocesan Convention and Clergy Conference, including recruiting keynote speakers, worship leaders, and establishing the thematic content for both events working with the Bishop and the Senior Leadership Team.
 - Be a regular presence in congregations as needed to promote the vision, mission, and ministry of the Episcopal Church in Colorado.

- **Develop Strategic Partnerships**
 - Establish partnerships with existing programs offered by dioceses (e.g., School of Formation, Bishop Kemper School for Ministry) and seminaries (SSW Iona Initiative, CDSP Center for Anglican Learning and Leadership, Bexley-Seabury Anglican Studies, etc.) to provide continuing education opportunities for clergy and lay leaders across the diocese.
 - Work with the Canon to the Ordinary, the Commission on Ministry (COM), and the Board of Examining Chaplains (BOEC) to provide module-based education and formation for discernment to ordained ministry.
 - Work with Director of Anglican Studies at Iliff Theological Seminary and diocesan stakeholders to support education and formation of Episcopal ordinands/laity at Iliff.
 - Serve as Bishop's liaison to other groups as requested.

- **Oversee Cathedral Ridge**
 - Partner with Cathedral Ridge Executive Director and Board of Directors to ensure Cathedral Ridge vision, activities, and operations align with diocesan faith formation strategic objectives.
 - Work closely with the Chair of the Board and the Executive Director to recruit new board members and equip all board members with the resources and governance information needed to provide effective oversight to Cathedral Ridge operations.
 - Participate in fund development activities at Cathedral Ridge.
 - Coordinate with the Executive Director of Cathedral Ridge and the Office of the Bishop to provide resources and communications support in the brand development of Cathedral Ridge.

- **Administer and Manage Operations**
 - Manage the Faith Formation budget.
 - Oversee compliance with all policies and canons pertinent to the faith formation function, including but not limited to Safeguarding/Safe Church requirements, youth trip and camp policies, and licensing regulations.
 - Supervise/co-supervise Faith Formation staff including the Cathedral Ridge Executive Director, Director for Children & Youth Ministry, Coordinator for Diocesan Events & Digital Communications and other staff members who may be added.
 - Provide final oversight of program staff in the faith formation office, including Cathedral Ridge counselors and summer staff in consultation with the Director for Children and Youth Ministry.
 - Participate actively in the leadership of the Office of the Bishop as a member of the Senior Leadership Team.

Qualifications

Ideal candidates have 5+ years experience as an active clergyperson in The Episcopal Church including parish ministry, have a deep commitment to The Episcopal Church in Colorado's mission and vision, and have an in-depth knowledge of The Episcopal Church and its operations. Ideal candidates have specific experience in leading faith formation efforts for disciples of all ages.

Candidates have a formed prayer life, experience in the supervision of staff, a collaborative leadership style, strong skills in networking across the Church, experience in managing operational activities, and demonstrated experience in working with people on difficult or sensitive issues. Excellent and effective written and verbal communication skills as well as an ability to work collaboratively with various constituencies, committees, and staff members are essential. Knowledge of effective fund development techniques and a willingness to engage with donors are important skills for the effective execution of this role. Some knowledge of camp and conference facility management and marketing would be helpful.

Candidates must be willing to travel across the diocese and to live in the Denver metro area.

The Episcopal Diocese of Colorado is an Equal Opportunity Employer.