

Priesthood Process Requirements

Canon 8

Postulancy

These items must be completed by August 15 if you wish to be interviewed at the convention which occurs in October of your third year of seminary.

<u>Requirement</u>	<u>Instructions</u>
Covenant	Postulant and Chair of the Commission on Ministry will sign at POD. You will be given a liaison to the Board of Examining Chaplains who, in consultation with the Bishop, will help you choose a seminary.
Everyone in the Holy Orders process should meet regularly with a spiritual director.	
Safeguarding God's People	Check www.coloradodiocese.org for training sessions. Look under Faith Formation, Safe Church. It may also be available through your seminary. Send certificate to the Executive Assistant to the Canon to the Ordinary.
Safeguarding God's Children	Check www.coloradodiocese.org for training sessions. Look under Faith Formation, Safe Church. It may also be available through your seminary. Send certificate to the Executive Assistant to the Canon to the Ordinary.
CPE Supervisor's Evaluation	Your supervisor should send the evaluation directly to the Executive Assistant to the Canon to the Ordinary.
CPE Self-evaluation	Postulant should send this to the Executive Assistant to the Canon to the Ordinary.
Field Placement Supervisor's Report	Your supervisor should send the evaluation directly to the Executive Assistant to the Canon to the Ordinary.
Recommendation from educational program	Postulants and Candidates should be sure this report is sent to the Executive Assistant to the Canon to the Ordinary annually. They usually do it automatically in February or March.
Grades	Postulants and Candidates should have the registrar forward grades to the Executive Assistant to the Canon to the Ordinary annually, also in February or March.
Holy Orders Retreat	Postulants and Candidates are required to attend this event annually in July if they are in

	the state at the time.
Form P7: Application for Candidacy	Send to the Executive Assistant to the Canon to the Ordinary.
Form P8: Recommendation from the Vestry and Sponsoring Clergy	The sponsoring clergy should send this directly to the Executive Assistant to the Canon to the Ordinary.
Standing Committee Interview	All the above requirements must be completed by August 15 if you wish to be interviewed at convention in a given year.

Candidacy

These items must be completed by March 1 if you wish to be ordained to the Transitional Diaconate in May.

Title IV Training	This can be done any time after admission to Postulancy. Send certificate to the Executive Assistant to the Canon to the Ordinary.
Anti-Racism Training	This can be done any time after admission to Postulancy. Send certificate to the Executive Assistant to the Canon to the Ordinary.
General Ordination Exam	For more information see http://www.episcopalgbec.org/general_ordination_exam.htm
Meeting with the Board of Examining Chaplains	Your BOEC liaison will contact you about meeting with the BOEC to discuss your exam results.
Form P5—Verification of Spiritual Direction	Send an updated form to the Executive Assistant to the Canon to the Ordinary.
Medical Evaluation	You must have another if your previous Medical Examination was more than 36 months prior to ordination. Either the Candidate or the physician should send the form to the Executive Assistant to the Canon to the Ordinary.
Psychological Evaluation	You must have another if your previous Psychological Examination was more than 36 months prior to ordination. If you go to the same psychologist, you can have an update which is less involved. The psychologist should send the report directly to the Executive Assistant to the Canon to the Ordinary.
Background Check	You must have another if your previous Background Check was more than 36 months prior to ordination. The diocese will pay for a second one.

Recommendation from educational program

Postulants and Candidates should be sure this report is sent to the Executive Assistant to the Canon to the Ordinary annually. They usually do it automatically in February or March. Additionally, you will need to arrange for them to send one at the completion of your program.

Grades

Postulants and Candidates should have the registrar forward grades to the Executive Assistant to the Canon to the Ordinary annually, also in February or March. Additionally, you will need to arrange for them to send a transcript of your final grades.

Form P9: Application for Ordination

Candidate should send this to the Executive Assistant to the Canon to the Ordinary.

Form P10: Recommendation from the Vestry and Sponsoring Clergy

The sponsoring clergy should send this directly to the Executive Assistant to the Canon to the Ordinary.