Diocese of Colorado
Clergy Licensed to Officiate Policy

Clergy who are canonically resident in another diocese, but living in the Diocese of Colorado, may apply for a license to officiate in this diocese once they have established a church home in Colorado for at least six months.

Before a license will be approved and issued, the cleric must meet with Bishop O’Neill and provide the Bishop’s Office with the following documents:

- An application letter, including the cleric’s place of canonical residency and reasons for wanting to be licensed to officiate in the Diocese of Colorado. It should include all local contact information.

- A recommendation from the rector or vicar of the congregation where the applicant is worshipping.

- A recommendation from the cleric’s diocesan bishop.

- A request for background check and the background check fee of $325.

- Proof of the cleric’s completion of sexual misconduct prevention training, Safeguarding God’s Children and Safeguarding God’s People. The Diocese of Colorado requires this to be updated every four years.

A license to officiate may be granted, at the discretion of the Bishop, either to function in a specific congregation or to function within the diocese as a whole.

Information regarding the rights and responsibilities of licensing can be found in Constitutions and Canons at III.9.6(a).

Clergy wishing to be licensed should apply in writing to:

Office of the Bishop
Episcopal Church Center of Colorado
1300 Washington Street
Denver, CO 80203-2008