

Resilience Plan for The Episcopal Church of St. John the Baptist – Granby, CO

• Congregation/Church:	St. John the Baptist Episcopal Church; Granby, Colorado
• Phone:	(970) 887-2742
• Address:	390 E. Garnet Ave Granby, CO 80446-0954
• Congregational Disaster Coordinator	Kenton Johnson
• Cell-phone:	307-660-6595
• Landline/Phone:	970-557-3086
• Diocesan Disaster Coordinator:	Hill Grimmet
• Cell-phone:	(970) 231-1197
• Landline/Phone:	
• Date of Completion:	October 2015

St. John’s Parish Leaders

	Role	Contact Number
Rev. Michael Briggs	Rector	901-461-8380
Terry McFee	Sr. Warden and Congregational Life/Stewardship	303-842-2243
Florice Lietzke	Marketing Committee	970-531-5220
Michele Simmons	Building and Grounds/Jr. Warden	970-509-9448
Ann Wheeler	Growth and Development	970-722-7644
Jim Magill	Outreach Committee	217-652-6849

Emergency Response Actions and Contacts

This Resilience Plan (hereafter “the Plan”) has been developed to document plans and options for St. John’s response in an emergency:

- To mitigate the damage to St. John’s community’s buildings and belongings;
- To be able to resume the business of the church as soon as possible post-disaster;
- To support our parishioners in times of crisis; and
- To assist to our vulnerable neighbors after an emergency.

The Plan addresses scenarios which could reasonably impact the St. John’s facility and community. The intent is to plan how we would respond, but recognize that each emergency will be unique and requires specific responses as the needs are identified. The table below identifies the top level emergencies considered. Detailed response descriptions follow the table.

St. John’s Emergency Actions:

Potential Emergency	Recommended response
In a medical emergency at St. John’s	Dial 911 by anyone
If an evacuation is ordered impacting St. John’s facilities	Disaster Coordinator (or designee) collects the St. John’s “Evacuation Kit” and evacuates
If St. John’s community is impacted by a disaster, but St. John’s facilities unaffected	Disaster Coordinator identifies services we can offer and contacts appropriate authorities (see local contact information below)

Disaster Leadership Team Contact Information

Role/Name	Contact Information	
St. John's Disaster Coordinator: Kenton Johnson	Address:	350 1 st St, Granby, CO 80446
	Landline:	970-557-3086
	Cell Phone:	307-660-6595
	Email:	kr.johnson@comcast.net
St. John's Disaster Coordinator Backup: Joe Fuqua	Address:	358 East Diamond Ave, Granby Co 80446
	Landline:	970-887-3184
	Cell Phone:	970-531-1230
	Email:	jfuqua80446@yahoo.com
St. John's Disaster Coordinator Second Backup: John McFee	Address:	96 CR 6482, Grand Lake CO 80447
	Landline:	970-627-9812
	Cell Phone:	303-908-7637
	Email:	johnmcfee@comcast.net

Local Emergency Contact Information;

Title	Name	Day Phone	Night Phone	Email
Grand County Emergency		911	911	NA
Fire Department	Granby Fire Department	911	911	NA
Grand County Sheriff	Bret Schroetlin	725-3343	725-3343	bschroetlin@co.grand.co.us
Police Department (non-emergency)	Granby	970-887-2501	NA	
Emergency Medical Service	EMS	887-2732	887-2732	co.grand.co.us/167/EMS
Local Health Department	Brene Belew-LaDue/Director	725-3288	725-3288	bbelew@co.grand.co.us
Government Officials	Edward T. Moyer County Manager	970-725-3102	NA	
Emergency Planning Committee	Ray Jennings/EMS Chief, DEM	911	911	rjennings@co.grand.co.us
Hospitals	Middle Park Medical Center-Granby	887-5800	887-5800	mPMC.org
Pharmacy	City Market Pharmacy	887-7150	887-7150	citymarket.com

Risk Assessment

A Risk Assessment Identifies likely emergency scenarios impacting St. John’s or Community

- What disasters might St. John’s congregation in the future?
- What emergencies might arise at St. John’s church or other location?

Historically, Eastern Grand County has experienced only one serious emergency event; a terrorist with a self-made “tank” which was used to destroy many buildings in the Granby area. Although the area is a candidate for floods and fires, nothing catastrophic has occurred in recent history. The St. John’s facility, in particular, sits on a hill over Granby and is therefore unlikely to be affected by forest fire or flood. The Cranmer Chapel, in the middle of Winter Park, and could be affected by flood and as an old facility could be impacted by fires.

Three general emergency scenarios have been identified for consideration:

1. A medical emergency in either St. John’s or Cranmer Chapel;
2. An evacuation situation requiring evacuation of the local community; and
3. An emergency situation in the local communities in which St. John’s, Cranmer Chapel, and skilled parishioners could support victims, emergency responders, or emergency recovery.

Medical Emergency in Facility

The action in this event requires a quick determination of the extent of the emergency, but the general response is for anyone in the area is dial 911.

Evacuation of the Community

This event requires both emergency response and emergency recovery.

If time permits, the St. John’s “Evacuation Kit” material is collected by the Disaster Coordinator, or alternate, and removed from the building: The kits for St. John’s and Cranmer Chapel include:

St. John’s “Evacuation Kit” (A Priority items)	
Item	Location
Computer and financial records	Church business office
Computer	Rector’s office
St. John Mosaic	Narthex
St. John’s Songbook (1 copy)	Sanctuary
Chalices (silver -2) and patens (1)	Sacristy
Vestments (cope with gold trim and stoles)	Vesting Room
Prayer books and hymnals	Sanctuary
Wafers	Sacristy, with chalices
St. John’s photo albums (until scanned and electronically stored)	Cupboard in hallway

St. John’s “Evacuation Kit” (B Priority items)	
Item	Location
Painting of exterior of original St. John’s	Lower Level
Photographs by George Edwards	Main floor bathrooms and conference room
Banners (in prioritized order)	Nave Cabinet in Hallway to Hicks Hall Hicks Hall
Plaque of deceased former members	Narthex

Cranmer Chapel “Evacuation Kit”	
Item	Location
Chap Cranmer Photo Collage	Wall in main room
Chalice and paten	Kitchen cupboard

Facility Insurance Information

St. John’s is included in the diocesan insurance policy:

Church Insurance Company of Vermont
 210 South St
 P.O. Box 5000
 Bennington, VT 05201

Policy number – BPP0007821

Phone service number – 1-800-293-3525

A copy of the Declarations Page is in Attachment A

St. John’s keeps an inventory list and photographs of facilities for insurance purposes. These items are maintained on the shelf in the Rector’s office.

The Diocese should be notified of the event. The primary contact is Rev Carl Andrews. Diocesan contact information follows:

[Diocese of Colorado Contact Information](#)

<ul style="list-style-type: none"> • Bishop <p>The Right Reverend Robert O’Neill</p>	Address:	1300 Washington St. Denver, CO 80203
	Office Phone:	303-837-1173
	Cell Phone:	
	Home Phone:	
	Email:	bishoponeill@coloradodiocese.org
<ul style="list-style-type: none"> • Canon to the Ordinary <p>Rev Carl Andrews</p>	Address:	1300 Washington St. Denver, CO 80203
	Office Phone:	303-837-1173
	Cell Phone:	
	Home Phone:	
	Email:	candrews@coloradodiocese.org
<ul style="list-style-type: none"> • Assistant to the Bishop <p>Meg Stern</p>	Address:	1300 Washington St. Denver, CO 80203
	Office Phone:	303-837-1173
	Cell Phone:	
	Home Phone:	
	Email:	mstern@coloradodiocese.org
<ul style="list-style-type: none"> • Assistant to the Canon <p>Diane Draper</p>	Address:	1300 Washington St. Denver, CO 80203
	Office Phone:	303-837-1173
	Cell Phone:	
	Home Phone:	
	Email:	ddraper@coloradodiocese.org
<ul style="list-style-type: none"> • Diocesan Disaster Coordinator <p>Hill Grimmett</p>	Address:	
	Office Phone:	
	Cell Phone:	(970) 231-1197
	Home Phone:	
	Email:	Hgrimmnett@ColoradoDiocese.org
<ul style="list-style-type: none"> • Diocesan Communications Director <p>Mike Orr</p>	Address:	1300 Washington St. Denver, CO 80203
	Office Phone:	303-837-8509
	Cell Phone:	
	Home Phone:	
	Email:	

Subsequent to the event, the Disaster Coordinator will assemble contractors to repair or demolish the facility, as appropriate. The Rector and Vestry will be responsible to find alternative space and materials to re-establish services.

[Disaster or event in surrounding communities](#)

In event of fire, flood, or any other event affecting the habitability of local communities, the St. John’s Disaster Coordinator will confer with local disaster managers and offer the space available for their consideration.

Local and National emergency authorities were tabulated on page 3 of this plan.

Attachment A; Facility Insurance Declarations Page



**CHURCH INSURANCE
COMPANY OF VERMONT**
DIOCESAN PROGRAM CERTIFICATE

210 South Street
P.O. Box 5000
Bennington, Vermont 05201
Service: 800.293.3525
Claims: 800.223.5705

Certificate Number: VPP0007863 Master Policy Number: VPP0007821
Diocese Number: 051
Participant: The Episcopal Church of St John the Baptist
Diocese of: The Bishop & Diocese of Colorado

Mailing Address: PO Box 954 Granby, CO 80446-0954	Agency: CIC of Vermont Region: 07 Service: 1-800-293-3525
Certificate Period: From: 08/01/2015	To: 08/01/2016

In return for the payment of the premium and subject to all terms and conditions, we agree with you to provide the insurance as stated in your Diocesan policy.

<u>Description:</u>	<u>Limit:</u>
Blanket Buildings and Contents	\$291,542,600
Flood	Included
Foreign and Domestic Terrorism	Included
Water Backup and Overflow	\$100,000
Equipment Breakdown	Included
Earthquake Blanket	Not Applicable
Fine Arts	\$1,000,000
Ordinance or Law	\$500,000
Commercial Liability	per Occurrence \$1,000,000 Aggregate \$5,000,000
Pastoral Counseling	Included
Hired and Non-Owned Auto	Included
Products/Completed Work Liability	Included
Personal Injury/Advertising Injury	\$1,000,000
Employee Benefits Liability	\$1,000,000
Fire Legal Liability	\$1,000,000
Medical Payments	\$25,000
Sexual Misconduct Liability	per Occurrence \$1,000,000 Aggregate \$2,000,000
Directors' and Officers' Liability (including Educator's E&O) and Employment Practices Liability	\$1,000,000 per claim / \$1,000,000 aggregate
Accident Medical Expense	per Occurrence \$15,000 Aggregate \$60,000

(Limits continued on next page)

(See Specific Coverage sections for complete descriptions of coverage, definitions, retentions, deductible, schedules, exclusions and limits.)



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Certificate Period: From: 08/01/2015	To: 08/01/2016

<u>Description:</u>	<u>Limit:</u>
Crime Insuring Clauses	
Employee Theft Coverage	\$50,000
Premises Coverage	\$25,000
In Transit Coverage	\$25,000
Forgery Coverage	\$50,000
Computer Fraud Coverage	\$50,000
Funds Transfer Fraud Coverage	\$50,000
Money Orders and Counterfeit	
Currency Fraud Coverage	\$25,000
Credit Card Fraud Coverage	\$25,000
Client Coverage	N/A
Expense Coverage	\$10,000

(Retention of 1% of the applicable Limit applies to all Crime Coverage)

Commercial Umbrella		
	per Occurrence	\$1,000,000
	Aggregate	\$1,000,000
Sexual Misconduct	per Occurrence	\$1,000,000
	Aggregate	\$1,000,000
Retained Limit (applies only to Coverage U)		\$10,000

Underlying Insurance for Umbrella	
Commercial Liability	Church Insurance Company
Auto Liability	Any Admitted Insurer
Employers Liability Limits	Any Admitted Insurer
Directors and Officers Liability	Church Insurance Company

(See Specific Coverage sections for complete descriptions of coverage, definitions, retentions, deductible, schedules, exclusions and limits.)